


BOARD AGENDA ITEM

5/7/2018 Committee of the Whole Meeting		5/21/2018 Board of Trustees Meeting	
<input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Policy and Personnel Committee		
Title:	Policy BDE – Board Committees		
Originator/Department:	Cindy Bohn Coats, Priscilla Jeffery, Eric Mack, Todd Garrett, Chris Staubes		
Agenda Item Number:	IV-A-1		
Background/Discussion:	Policy BDE is edited to alter the requirements for board members placing items on the COW agenda, refine discussion time limits for COW items, and refine the requirements for items being placed under potential consent on board agendas.		
Goals & Budget:			
Recommendation: Approve first reading of proposed changes to Policy BDE.			
Person(s) Responsible for Implementation:	Natalie Ham		
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

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5/7/2018 Committee of the Whole Meeting		5/21/2018 Board of Trustees Meeting	
<input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Policy and Personnel Committee		
Title:	Policy FF – Naming of Facilities		
Originator/Department:	Mr. Jeff Borowy, Operations, and Ms. Wayne Wilcher, Contracts and Procurement		
Agenda Item Number:	IV-A-2(a)		
Background/Discussion:	<p>The attached revision to Policy FF proposes the District be allowed to name athletic facilities and complexes through a competitive bidding process from which the District would receive revenue. The recommendation directs staff to provide a recommendation for Board approval along with a planned disposition of revenues anticipated before soliciting a contract for naming rights. This update is being recommended in conjunction with updates to Policy DJBA – Revenue Enhancement Contracts.</p>		
Goals & Budget:			
Recommendation: Approve first reading of proposed changes to Policy FF.			
Person(s) Responsible for Implementation:	Mr. Jeff Borowy and Mr. Wayne Wilcher		
Superintendent's Approval:	<i>Hevita Postlewait</i>		
Board Member(s) Approval:			
Attachment(s):	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No


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<input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Policy and Personnel Committee		
Title:	Policy DJBA – Revenue Enhancement Contracts.		
Originator/Department:	Mr. Jeff Borowy, Operations, and Ms. Wayne Wilcher, Contracts and Procurement		
Agenda Item Number:	IV-A-2(b)		
Background/Discussion:	The attached revision to Policy DJBA proposes the District be allowed to name athletic facilities and complexes through a competitive bidding process from which the District would receive revenue. The recommendation directs staff to provide a recommendation for Board approval along with a planned disposition of revenues anticipated before soliciting a contract for naming rights. This update is being recommended in conjunction with updates to Policy FF – Naming of Facilities.		
Goals & Budget:			
Recommendation: Approve first reading of proposed changes to Policy DJBA.			
Person(s) Responsible for Implementation:	Mr. Ronald Kramps and Mr. Jeff Borowy		
Superintendent's Approval:	<i>Serrita Postlewait</i>		
Board Member(s) Approval:			
Attachment(s):	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	

BOARD AGENDA ITEM

5/8/2018 Audit & Finance Committee		5/21/2018 Board of Trustees Meeting	
<input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Audit & Finance Committee		
Title:	Approval of FY 18-19 Budget, Second Reading		
Originator/Department:	Donald Kennedy/Finance		
Agenda Item Number:	IV-B-1		
Background/Discussion:	The Board of Trustees approved 1 st reading of the FY 2018-19 Budget on April 23, 2018.		
Goals & Budget:			
Recommendation: The Audit & Finance Committee recommends approval of the FY 2018-19 Budget for 2 nd reading.			
Person(s) Responsible for Implementation:	Donald Kennedy		
Superintendent's Approval:	<i>Heinita Postlewait</i>		
Board Member(s) Approval:			
Attachment(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	

BOARD AGENDA ITEM

5/8/2018 Audit and Finance Committee		5/21/2018 Board of Trustees Meeting	
<input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Audit and Finance Committee		
Title:	2018 Laura Brown Funding Distribution		
Originator/Department:	Learning Services		
Agenda Item Number:	1V-B-2		
Background/Discussion:	<p>The Laura Brown Special Board Funds were created by the Charleston County District Board of Trustees to support student participation in competitions at the national level. Students who win local/district and state competitions are eligible to compete at the national level and are therefore eligible for funding. The attached chart identifies the number of students continuing to the national level and the nature of their competition.</p> <p>CCSD student organizations promote skill development and competency mastery through skill and leadership events that underscore what is learned in the classroom. Organization advisors have given their time and expertise to assist these students in preparing for competitions. Students have worked in collaboration and individually on activities that develop leadership, scholarship, service, creativity and teamwork. CCSD has been well represented at previous state and national competitions. The students who attend national events serve as leadership role models to other students and reflect a positive image to the community. These students are true ambassadors of their schools and our district.</p> <p>The spreadsheet in this packet displays the recommended distribution which uses a per person allocation based on the total number of students and chaperones in each application with a limit of 12 students per application. (\$50,000 / 90 total participants = \$555.56 per person)</p>		
Goals & Budget:	Priority Goal #14 \$50,000		
Recommendation: The Audit & Finance Committee recommends approval of the distribution of Laura Brown Special Board Funds as submitted.			
Person(s) Responsible for Implementation:			
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s):	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No

BOARD AGENDA ITEM

5/7/2018
Committee of the Whole Meeting

5/21/2018
Board of Trustees Meeting

☒ **Action Item**
☐ **Information Only**

☒ **Open Session**
☐ **Executive Session**

Section: Strategic Education Committee

Title: Textbook Adoption

Originator/Department: Christy James, Library and Media Services Specialist and Textbook Coordinator
Robin Jones, Instructional Programs
Cindy Ambrose, Deputy Superintendent for Learning Services

Agenda Item Number: VI-A-1

Background/Discussion:

In the fall of 2017, the South Carolina Board of Education adopted a recommended list of instructional materials (including textbooks) for the 2018–2019 school year. This list was amended in March 2018 to include a number of low-enrollment courses. In accordance with policy IJJ-R, CCSD initiated a process to review and recommend materials for use in local schools. Alignment of the curriculum standards is a major element of the review process.

The following steps were taken to ensure adequate and equal opportunities for parents, community members, and teachers to review and comment on materials.

- Textbook Committees formed, March 5- March 12
- School Review Period, March 12- March 30, 2018
- Textbook Open Houses and Community Review Sessions, March 12- March 30, 2018
- Community Review at Charleston County School District Board Room, March 28, 2018
- Teacher Committee Meetings, March 12- April 20, 2018

Final Committee Recommendations attached.

Goals & Budget: \$0

Recommendation: Approve the instructional materials recommended for use in Charleston County School District by the textbook adoption committees for the subjects in the attached recommendation and justification document.

Person(s) Responsible for Implementation: District Textbook Coordinator

Superintendent's Approval: *Janita Postlewait*

Board Member(s) Approval:

Attachment(s): ☒ **Yes** ☐ **No**

BOARD AGENDA ITEM

5/7/2018
Committee of the Whole Meeting

5/21/2018
Board of Trustees Meeting

☒ **Action Item**
☐ **Information Only**

☒ **Open Session**
☐ **Executive Session**

Section:

Operations Committee

Title:

2017-2022 Capital Program (Phase IV) Sales Tax - Capital Maintenance Budget Reallocation

Originator/Department:

Ronald Kramps, Executive Director Facilities Management

Agenda Item Number:

VI-B-1

Background/Discussion:

The Charleston County School District is currently in the 2017-2022 Capital Program (Phase IV). This Capital Program is funded by an approved referendum to extend a one (1) cent sales tax for a term of six years to finance education capital improvement projects, to include capital maintenance at school facilities in the District.

On February 22, 2016, the Charleston County School District Board of Trustees approved Item 9.5H, the Capital Maintenance Plan 2017-2022. On March 21, 2016, the Charleston County School District Board of Trustees approved Item 9.4C, the Creation and Maintenance of the Capital Maintenance Plan Policy. The Capital Maintenance Plan Policy, FBA, was issued May 2016.

FM staff continues to execute and closeout the approved Capital Maintenance Sales Tax, Year 1 (2017) projects and now are receiving bids for the current Sales Tax Year 2 (2018) projects. Several projects, as identified on the attached Reallocation Resolution, show a savings of \$428,871.58. Staff recommends use of these reallocations for Goodwin ES (Yr 2) task in Project # 5270 HVAC and for Goodwin ES (Yr 2) task in Project # 5273 Exterior Envelope.

Goals & Budget:

District's continued ability to support the desired level of quality and equity across the District, for everything from technology to facility conditions and furnishings and equipment.

Recommendation: Approve the reallocation of funds as shown on the attached Resolution.

Person(s) Responsible for Implementation:

Ronald Kramps, Executive Director of Facilities Management

Jeff Borowy, Chief Operating Officer

Superintendent's Approval:

Kimberly Rooten

Board Member(s) Approval:

Attachment(s): 1 - Resolution
Requesting Reallocation of Funding


☒ **Yes**

☐ **No**

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<input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Operations Committee		
Title:	Capital Maintenance 8% Funding Budget Reallocation		
Originator/Department:	Ronald Kramps, Executive Director Facilities Management		
Agenda Item Number:	VI-B-2		
Background/Discussion:	<p>On March 27, 2017 the Board of Trustees approved Item 8.2 - Capital Maintenance Funding of an additional \$10M in bonds to be sold each year from 2017-18 going forward, to address deferred capital maintenance needs at school facilities of Charleston County School District.</p> <p>On February 26, 2018, the Charleston County School District Board of Trustees approved General Obligation BAN Resolution, Item 7.3A.</p> <p>FM has began the process of executing the approved FY19 8% Bond Fund Program. Solicitations have come in higher than expected and therefore additional funds are needed. Staff recommends using savings as identified on the attached Reallocation Resolution, totaling \$206,362.68, to execute approved HVAC Project #6031 for Drayton Hall ES to cover funds needed to execute.</p> <p>Project 6028 – Exterior Envelope – Gordon H Garrett Academy - \$190,909 Project 6028 – Exterior Envelope – Pepperhill ES - \$15,453.68</p>		
Goals & Budget:	District's continued ability to support the desired level of quality and equity across the District, for everything from technology to facility conditions and furnishings and equipment.		
Recommendation: Approve the reallocation of funds as shown on the attached Resolution.			
Person(s) Responsible for Implementation:	Ronald Kramps, Executive Director Facilities Management Jeff Borowy, Chief Operating Officer		
Superintendent's Approval:	<i>Annita Postlewait</i>		
Board Member(s) Approval:			
Attachment(s): 1 - Resolution Requesting Reallocation of Funding	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No

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<input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Operations Committee		
Title:	Fixed Cost of Ownership (FCO) FY19 – Budget Reallocation (Deer Park Facility) Project #6025 – Phase III Renovations and Additions to Deer Park Middle School, Reallocation for Septima P. Clark Academy Relocation		
Originator/Department:	Ronald Kramps, Executive Director Facilities Management		
Agenda Item Number:	V4-B-3		
Background/Discussion:	<p>On February 26, 2018 by Item 7.3A, the Board of Trustees approved the FY19 Fixed Cost of Ownership (FCO) program in the amount of \$34,063,397 and Deer Park Facility in the amount of \$1,000,000; and on February 26, 2018 by Item 8.1E, the Board of Trustees approved the specific projects associated with that program.</p> <p>On February 26, 2018, the board of trustees in another action, instructed the superintendent to develop and execute contracts to relocate Septima P. Clark Corporate Academy to the W. Gresham Meggett campus.</p> <p>The scope identified for this relocation includes assessing and repairing the following systems: restrooms, doors and hardware, electrical systems, HVAC equipment and controls, fencing, food service equipment, security cameras and access controls, and technology equipment. We must also paint portions of the interior, carpet the administration area, provide exterior clean-up, and improve ADA accessibility for both interior and exterior access.</p> <p>Staff recommends using the FY19 fixed cost of ownership project #6025, "Phase III Renovations and Additions to Deer Park Middle School", as a funding source. The scope of the project at Deer Park has been amended via board update and based on that amended scope, we have identified a surplus of \$500,000 at Deer Park which may be reallocated for use at W. Gresham Meggett.</p>		
Goals & Budget:	District's continued ability to support the desired level of quality and equity across the District, for everything from technology to facility conditions and furnishings and equipment.		
Recommendation: Approve FCO FY19 Budget Reallocation (Deer Park Facility) as shown on the attached Resolution.			
Person(s) Responsible for Implementation:		Ronald Kramps, Executive Director Facilities Management Jeff Borowy, Chief Operating Officer	
Superintendent's Approval:			
Board Member(s) Approval:			
Attachment(s): 1 - Resolution Requesting Reallocation of Funding		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

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<input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Operations Committee		
Title:	Fixed Cost of Ownership (FCO) FY18 – Budget Reallocation		
Originator/Department:	Jeffrey Borowy, Chief Operating Officer		
Agenda Item Number:	VI-B-4		
Background/Discussion:	<p>On February 27, 2017 by Item 7.4A, the Board of Trustees approved the FY18 Fixed Cost of Ownership (FCO) program in the amount of \$32,000,000; and on February 27, 2017 by Item 7.4B, the Board of Trustees approved the specific projects associated with that program.</p> <p>Staff established a May 1, 2018 execution deadline on each FCO program in which unexecuted funds are accumulated and proposed for other necessary projects. As shown on attachment (1), \$1,410,121 from seven different projects is recommended for reallocation to five other projects with needs which can be executed in a roughly 30 days.</p>		
Goals & Budget:	District's continued ability to support the desired level of quality and equity across the District, for everything from technology to facility conditions and furnishings, and equipment		
Recommendation: Approve FCO FY18 Budget Reallocation.			
Person(s) Responsible for Implementation:	Jeffrey Borowy, Chief Operating Officer		
Superintendent's Approval:	<i>Henita Postlewait</i>		
Board Member(s) Approval:			
Attachment(s): 1- Resolution Requesting Reallocation of Funding	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No

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<input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Policy and Personnel Committee		
Title:	Policy FBA – Capital Maintenance Plan		
Originator/Department:	Mr. Ron Kramps, Facilities Management, and Mr. Jeff Borowy, Operations		
Agenda Item Number:	VI-C-1		
Background/Discussion:	<p>The Facilities Management (FM) department will execute nearly 80 renovation or design tasks this year under the capital maintenance plan. Over 40 will be executed with sales tax proceeds and over 30 with 8% debt funds. Given two years of experience executing this plan, FM has learned to absorb execution delays associated with seeking approval for reallocation of sales tax funds between capital maintenance projects. These delays can last as long as two months given the cycles associated with preparation of documents for the board committees. Given that the sales tax proceeds do not expire annually the impact has been manageable.</p> <p>However, with the advent of 8% debt funds this year that will expire annually (\$10M/year), these reallocation delays will threaten our ability to execute the program. Therefore, FM is proposing amended language to board policy FBA that will delegate approval authority for project reallocations for 8% debt funding to the superintendent or his/her designee, while retaining quarterly board updates.</p> <p>This amended language will reduce execution delays, but still retains the essential elements of an annual capital maintenance plan briefed to the board, a budgeted total program that will not be exceeded, a list of tasks that will not be adjusted without board approval, and monthly updates to the board.</p>		
Goals & Budget:	No budget impact. District's continued ability to support the desired level of quality and equity across the District, for everything from technology to facility conditions and furnishings and equipment.		
Recommendation: Approve first reading of proposed changes to Policy FBA.			
Person(s) Responsible for Implementation:	Mr. Ronald Kramps and Mr. Jeff Borowy		
Superintendent's Approval:	<i>Janita Potters</i>		
Board Member(s) Approval:			
Attachment(s):	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No


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<input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Policy and Personnel Committee		
Title:	Policy DFAC – Fund Balance		
Originator/Department:	Donald Kennedy		
Agenda Item Number:	VI-C-2		
Background/Discussion:	<p>The attached revisions to Policy DFAC are designed to support a multi-year financial plan. These revisions will simultaneously be reviewed by the Audit and Finance Committee for input.</p> <p>This policy change was presented to the Board during the April 16, 2016 COW and passed first reading at the April 23, 2018 Board Meeting.</p>		
Goals & Budget:			
Recommendation: Approve second reading of proposed changes to Policy DFAC.			
Person(s) Responsible for Implementation:	Natalie Ham		
Superintendent's Approval:	<i>Genita Postluweit</i>		
Board Member(s) Approval:			
Attachment(s):	<input checked="" type="checkbox"/> Yes		<input type="checkbox"/> No

BOARD AGENDA ITEM

5/7/2018 Committee of the Whole Meeting		5/21/2018 Board of Trustees Meeting	
<input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Policy and Personnel Committee		
Title:	Waiver of One Additional Instructional Day for East Cooper Montessori Charter School Due to Winter Storm Grayson		
Originator/Department:	Natalie Ham, Office of General Counsel		
Agenda Item Number:	V1-C-3		
Background/Discussion:	<p>At its January 22, 2018 meeting, the CCSD Board approved a recommendation to request of the South Carolina Department of Education Board of Education (SBE) the waiving of one instructional day beyond their authority of three days due to inclement weather associated with Winter Storm Grayson in January. By letter dated March 19, 2018, the District received notice that our request had been approved by the SBE.</p> <p>At the time the District requested approval, staff was not aware that East Cooper Montessori Charter School (ECMCS) did not re-open as every other school in the District because electricity to the school had not been restored.</p> <p>The Office of General Counsel has been advised by the South Carolina Department of Education that a separate request for ECMCS would need to be approved by the CCSD BOT and submitted to the SBE for approval.</p>		
Goals & Budget:			
Recommendation: Approve a recommendation to allow staff to request of the SBE to a waiver specifically for the one additional day for students at ECMCS that they were unable to return to school due to inclement weather associated with Winter Storm Grayson that has already been approved the CCSD BOT and the SBE.			
Person(s) Responsible for Implementation:	Natalie Ham		
Superintendent's Approval:	<i>Arrita Partlewait</i>		
Board Member(s) Approval:			
Attachment(s):	<input type="checkbox"/> Yes		<input checked="" type="checkbox"/> No

BOARD AGENDA ITEM

5/7/2018 Committee of the Whole Meeting		5/21/2018 Board of Trustees Meeting	
<input checked="" type="checkbox"/> Action Item <input type="checkbox"/> Information Only		<input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Executive Session	
Section:	Other Business		
Title:	South Carolina School Boards Association Director Nomination		
Originator/Department:	Board Chair		
Agenda Item Number:	V1-D-1		
Background/Discussion:	<p>SCSBA officer and director nominations: SCSBA is accepting nominations through June 22, 2018, from school boards for officer and director candidates to serve on the association's Board of Directors. Candidates do not have to be a current member of the SCSBA Board of Directors to be eligible. The nominating committee, which must ensure broad geographic representation on the board, will schedule personal interviews with all candidates in August (prior to the SCSBA School Law Conference) at the SCSBA office. Officer positions to be filled for one-year terms are president-elect, vice president, treasurer and secretary.</p> <p>Region 2, Charleston, has been asked to appoint a board member to serve as the regional director for a four-year term.</p>		
Recommendation: Nominate a board member for consideration as the South Carolina School Board Association's Region 2 Director.			
Person(s) Responsible for Implementation:	The Charleston County Board of Trustees		
Superintendent's Approval:			
Board Member(s) Approval:			

Attachments: No